

**The Bath County School Board met in a Budget Work Session immediately following a Continued Meeting on Monday, February 17, 2014 at School Administration Building.**

**PRESENT: Mrs. Catherine D. Lowry, Board Chair  
Dr. Ellen R. Miller, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Chair  
Mrs. Amy R. Gwin, Board Member**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Sharon P. Fry, School Board Deputy Clerk**

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 6:31 p.m. with all members present except Mr. Manion. **13-14: 205  
CALL TO ORDER**

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (4-0 vote) approved the agenda as presented. **13-14: 206  
APPROVE OR  
AMEND AGENDA**

There were none to be heard. **13-14: 207  
PUBLIC COMMENTS**

**2014-2015 Budget Update**

Mrs. Hirsh updated the Board on House, Senate and Governor’s budgets. She noted that it is still very early in the budget process and updates will be provided as additional information is available. **13-14: 208  
BUDGET DISCUSSION**

Mr. Rider, Business Manager, presented slides/worksheets referencing the following:

- Changes in Health Insurance Costs (15% increase in the budget)
- Changes in Virginia Retirement System Costs, VRS Rates, VRS Group Life, VRS Retiree Health Care Credit
- Plan 2 of Teacher Salary Scale Revisions – \$238,884 including fixed charges for FY 2014-2015
- Salary Scales for positions not regionally comparative over a three year period (Year 2 of 3)

The Current Budget Plan for 2014-2015 includes:

- No additional staff.
- 2% salary increase for regionally comparative positions. \$38,898 including fixed charges for FY 2014-2015.
- Continue the phasing-in of salary scales for positions not regionally comparative over a three year period (Year 2 of 3). \$32,516 including fixed charges for FY 2014-2015.
- Governor’s change in VRS rates for employment classifications.
- Governor’s Introduced Biennial Budgeted Revenues.

The 2014-15 Budget Draft totaled \$11,061,769, an increase of \$626,780 (6.01 %) over the current year budget.

**13-14: 208 (Con't.)  
BUDGET DISCUSSION**

Board Member discussion included, but was not limited to:

- Health insurance costs/enrollment updates – Mrs. Hirsh met with County Administrator, Mr. Harrison, and the trend may be slightly lower.
- Revenues are based on 596 students in the Governor’s budget. Mrs. Hirsh said this number will most likely be reduced to 575 students.
- All principal, administrative, and staff requests for supplies, materials and equipment are included in the budget draft.
- Slight increase to summer school budget line.
- Textbook costs.

**Secretary Scales**

At the request of a Board member at a January work session, Mr. Lancaster, Director, Technology, Testing & Administrative Services, presented salary information regarding possible separation of secretary scales as was done in past years. Mr. Lancaster provided background information regarding revisions to the current secretary scale which increased the starting secretary salary and adjusted the remainder of the scale. Mr. Lancaster said the budget draft includes a 2% raise for FY2014-15 school and central office secretaries. The salary scale presented for central office secretaries only reflected an additional 7 percent increase after the implementation of the 2 percent raise for central office secretaries.

No action was taken on the proposed salary scale. Board members requested additional information regarding regional comparisons and job descriptions.

A joint quarterly work session with the Board of Supervisors will be held on February 18, 2014 at School Administration Building at 6:30 p.m.

**13-14: 209  
NEXT MEETINGS**

A goal setting work session is scheduled on Sunday, February 23, 2014 at 1:30 p.m. at School Administration Building.

The next regular School Board meeting will be held on Tuesday, March 4, 2014 at Valley Elementary School. The closed meeting starts at 5:30 p.m. and the regular meeting begins at 7:00 p.m.

The meeting adjourned at 7:33 p.m.

**13-14: 210  
ADJOURNMENT**

**The Bath County School Board met in a Joint Budget Work Session with the Board of Supervisors on Tuesday, February 18, 2014 at 6:30 P.M. at School Administration Building.**

**PRESENT:**

**Mrs. Catherine D. Lowry, Board Chair  
Dr. Ellen R. Miller, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Chair  
Mrs. Amy R. Gwin, Board Member**

**Mr. Bruce McWilliams, Board of Supervisors Chair  
Mr. Kevin Fry, Board of Supervisors Vice-Chair  
Mrs. Claire Collins, Board of Supervisors Member  
Mr. Cliff Gilchrest, Board of Supervisors Chair**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mr. Ashton Harrison, Bath County Administrator  
Sharon P. Fry, School Board Deputy Clerk**

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 6:31 p.m. with all members present except Mr. Manion.

**13-14: 211  
CALL TO ORDER**

**On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (4-0 vote) approved the agenda as presented.**

**13-14: 212  
APPROVE OR  
AMEND AGENDA**

Mrs. Hirsh provided background information on the CIP request for two buses in the SY2014-15 budget.

**13-14: 213  
BUS REPLACEMENT  
SCHEDULE**

- Fifteen regular bus routes currently in the division.
- Nine of the fifteen buses are at least ten years old.
- Eight of the buses range in mileage from 150,653 to 194,041.
- New buses purchased include an interior camera.
- Two buses are configured for handicapped students.
- Working toward an all diesel fleet; all but one bus have automatic transmissions.
- When a regular route bus reaches ten to twelve years of age or has excessive miles, it is rotated out of the fleet.
- Four spare buses are fifteen, seventeen, eighteen and nineteen years of age.
- As new buses are purchased, spare buses are sold at auction.

**2013-14 Safety/Security Project at MES/VES/BCHS**

Mr. Lancaster, Director Technology, Testing & Administrative Services updated the Board on the status of the security upgrades in the current year CIP. Mr. Lancaster said the project included the addition of controlled door access, hallway cameras at both elementary schools, and door sensors at all three schools. He said the project should be completed in Spring 2014. Mr. Lancaster noted approximately \$147,000 was included in the CIP for the current school year security upgrades. Mr. Lancaster said the schools received \$56,000 from a state grant and will only use two thirds of the CIP funds.

**13-14: 214  
CAPITAL  
IMPROVEMENT PLAN**

**2014-2019 Requests**

Mr. Lancaster and Mrs. Hirsh updated the Board on the FY2014-15 CIP priority requests listed below:

1. School Bus Replacement (2 buses)
2. Auditorium Project (BCHS) - Dehumidification –  
(remainder of project curtains, carpet and stage moved to FY2015-16 )
3. Restroom Project (BCHS)  
(remainder of project moved to FY2015-16 MES & VES)

**Budget Development**

A Comparison of FY2014-15 Governor Budget to Current Budget reflected a reduction in revenue of \$12,782.

**13-14: 215  
2014-2015 BUDGET  
DEVELOPMENT**

**Personnel**

- *VRS*
  - Anticipated increases for VRS, Group Life, and Retiree Health Care Credits at a total cost of \$164,444.
- *Health/Dental Insurance*
  - An increase of \$120,056 based on projected enrollment, includes a 15 percent increase.
- *Regionally Competitive Salaries -*
  - State wide, Bath County Public School teachers ranked 133 out of 134 school divisions. After salary adjustment for the current year, the starting teacher salary is \$33,645.
  - Currently in Plan 2 of a 3 year salary improvement plan.
  - FY2014-15 teacher salary scale revision including fixed charges resulted in an additional cost of \$238,884.
  - Staff positions not regionally comparative costs \$32,516.
  - 2% salary increase for those staff already regionally comparative - \$38,898.
- *Supplement Updates*
  - A committee plans to review athletic and academic supplements and make a recommendation to the School Board at a later date. It was noted that supplemental contracts have not been reviewed since 2002.

**Technology**

- Kuno Mobile Tablet Initiative, Grades 6 & 8 – Year 2
  - Tablets are ready to be issued to students and teachers in grades 6 and 8.
  - Documents and presentations may be uploaded by teachers to tablets for student use at home eliminating the need for an internet connection at home.
  - Next year, four grade levels qualify for technology funds.
  - Other discussion included Instruction, curriculum resources, security and public library internet access for students.

**13-14: 216  
2014-2014 BUDGET  
DEVELOPMENT**

**Summer School**

- Consideration of summer school has been discussed with principals/administrators and is included in the budget draft.
- Focus on students who have been unsuccessful on SOL tests.

**Other**

- Discussed remediation, tutoring, accreditation, school improvement, academic review, general assembly assessment revision & reduction in number of tests, and opportunity to retest.
- 100% of Bath County teachers are designated as highly qualified at all three schools.

Mrs. Hirsh said there are two actions that can create money left in the school county account at the end of the year.

1. End of year funds (money spent wisely throughout the year).
2. Unanticipated revenue (money we didn't know we were going to receive – state and federal revenues).

**13-14: 217  
2013-2014  
UNANTICIPATED  
REVENUE**

Close to the end of the fiscal year, Mr. Harrison, County Administrator, suggested adopting the school budget and writing in the remaining funds as a beginning fund balance for the upcoming year to be used to support school projects.

Board discussion included rising cost of BCHS athletic official fees, joint CIP projects, paving BCHS parking lot/lighting/maintaining safe parking lots, cost of propane, and VRS hybrid plans.

**13-14: 218  
OTHER**

Thursday, April 10, 2014 is the tentative date for the next quarterly joint budget work session. Several Board members have conflicts with the 4/10/14 date and an alternate date will be considered.

A School Board goal planning work session is scheduled on Sunday, February 23<sup>rd</sup> at 1:30 p.m. According to Mrs. Hirsh, this is the beginning of a process to establish long term goals for the division.

**13-14: 219  
NEXT JOINT WORK  
SESSION**

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board adjourned the meeting at 8:11 PM.

**13-14: 220  
ADJOURNMENT**

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**CATHERINE D. LOWRY, CHAIRMAN**

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**CARLYN SUE F. HIRSH, CLERK**

**The Bath County School Board met in a Regular Meeting on Tuesday, March 4, 2014 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.**

**PRESENT: Mrs. Catherine D. Lowry, Board Chair  
Dr. Ellen R. Miller, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Chair  
Mr. Saul Pasco, Student Liaison**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Sharon P. Fry, School Board Deputy Clerk**

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 5:39 p.m. with all members present except Mrs. Gwin and Mr. Manion. **13-14: 221  
CALL TO ORDER**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) convened in a closed meeting at 5:40 p.m. to discuss the retirement of a specific employee and a student discipline matter. 13-14: 222  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

**On motion by Mrs. Grimm at 7:04 p.m., the Board came out of the closed meeting and certified (3-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 13-14: 223  
CERTIFICATION OF  
CLOSED MEETING**

Mrs. Lowry called the meeting to order at 7:05 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silence. **13-14: 224  
CALL TO ORDER FOR  
PUBLIC MEETING**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the agenda as presented. 13-14: 225  
APPROVE OR  
AMEND AGENDA**

There were none to be heard. **13-14: 226  
PUBLIC COMMENTS**

Mrs. Hirsh and Mr. Rider provided updates on the FY2014-15 budget draft #3.

**13-14: 227  
BUDGET UPDATE  
(DRAFT #3)**

Expenditures:

- Eliminates no instructional programs or personnel; adds 1.0 FTE Special Education Teacher-\$60,762 including fixed charges.
- Increased expenditures across all categories – approximately \$155,000.
- Includes a 2% COLA salary adjustment for all regionally comparative positions-\$38,898 including fixed charges.
- Includes an estimated 15% cost increase for health insurance - \$129,724.
- Includes an increase in VRS (rates, group life insurance, retiree health care) costs - \$175,702.
- Includes Year 2 costs of a 3-Year Plan to adjust salary scales to become regionally competitive in all employment categories. Teachers - \$238,884, and other staff - \$32,516 including fixed charges.
- Governor’s change in VRS rates for employment classifications.

Revenue:

- Governor’s Introduced Biennial Budgeted Revenues.
- Includes conservative state and federal revenue projections.
- The budget is based on 575 students, 25 less than the current year.
- The SY14-15 budget draft #3 totaled \$11,130,822, reflecting a 6.67% increase.

Mrs. Lowry opened the Public Hearing on the proposed FY2014-2015 Budget. There were no comments on the budget.

**13-14: 228  
PUBLIC HEARING  
ON PROPOSED  
FY2014-2015 BUDGET**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the consent agenda as presented:**

**13-14: 229  
APPROVE  
CONSENT AGENDA**

- **Minutes**  
February 4, 2014 Regular Meeting, and February 17, 2014 Continued Meeting.
- **Claims**  
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled February 2014 revenue summary. General Fund Payroll 67816-67827, 67834-67845, Bills – 67828-67833, 67846-67902, Direct Deposit 2082-2084, and Food Service Payroll 10304-10308, 10309-10313, Bills – 10314-10319, Direct Deposit 2082-2084.
- **Reports**  
Attendance  
January 2014 ADM: BCHS 247, MES 109.82, VES 237.73, for a total of 594.55.  
Cafeteria, December 2013, and January 2014  
Maintenance, February 2014  
Transportation, February 2014



The following students were recognized for their recent accomplishments:

Spelling Bee Winners

Grade 5 – MES Carson Stephens, VES Damian Flenner

Grade 6 – MES Katherine Dupoise, VES Taylor Altizer

Grade 7 – MES Samantha Stinespring, VES Gabrielle Reed

School – MES Katherine Dupoise – 1<sup>st</sup> Place, Kelsey Newberry – 2<sup>nd</sup> Place

VES Gabrielle Reed – 1<sup>st</sup> Place, Trey Shaver – 2<sup>nd</sup> Place

Division-wide – 1<sup>st</sup> Place – Gabrielle Reed

Runner-up – Katherine Dupoise

Athletic

Group 1A All-State Football Team: Ethan Wrights, Senior

Logan Locklear, Sophomore

Academic

Jackson River Governor’s School Science Fair Winner – Saul Pasco – “Music and the Effect on Testing”. Saul qualified to attend the regional science fair.

**13-14: 230  
GOOD NEWS IN  
BATH COUNTY  
PUBLIC SCHOOLS**

Mr. Saul Pasco provided an update on MES, BCHS, and VES academic and athletic events.

**13-14: 231  
STUDENT  
REPRESENTATIVE’S  
REPORT**

As of February 28, Mrs. Hirsh reported 14 school closings, 8 delayed openings and 1 early dismissal due to inclement weather. She noted that 4 additional planned early releases occurred as well. She asked the Board to consider action to recover some of the lost instructional plan.

**13-14: 232  
2013-14 DIVISION  
CALENDAR UPDATE**

Mr. Lancaster, Director Technology, Testing & Administrative Services, provided background information citing VA Code make-up day requirements and Bath County Public Schools plan to meet the provision of the law. Currently, March 31<sup>st</sup> is a Pupil Holiday/Teacher Workday/Inservice and Mr. Lancaster recommended revising the school calendar to reflect March 31<sup>st</sup> as a make-up day.

Mrs. Hirsh said a tentative BCHS graduation date of June 14 has been discussed. She and Mrs. Rowe, BCHS principal, plan to discuss and continue tracking the 140 required hours in each secondary class to receive verified credit from the DOE. Mrs. Hirsh plans to update the Board on make-up days and a recommendation for graduation at the March 18 budget work session.

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved Monday, March 31, 2014 as a full instructional make-up day for students.**

On motion by Mrs. Grimm and seconded by Dr. Miller, the Board (3-0 vote) approved the **retirement request of Sandra B. Stinnett**, VES Guidance Counselor effective at the end of the year.

**13-14: 233  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the following overnight field trips:

- State BETA Club Convention, March 21-23, 2014, Richmond, VA
- FCCLA State Leadership Conference, April 3-6, 2014, Virginia Beach, VA
- FBLA State Conference, April 4-6, 2014, Reston, VA
- BCHS Band Camp at Camp Accovac, July 20-24, 2014, Millboro, VA

**13-14: 234**  
**CONSIDERATION OF**  
**OVERNIGHT FIELD TRIPS**

Mr. Lancaster reported on recommendation from a committee formed to study academic and athletic supplements.

**13-14: 235**  
**FY2014-2015**  
**BUDGET DISCUSSION**

**Bath County Public Schools**  
**2014-15 Budget Preparations - Supplemental Pay**

A committee was established this past fall at the school board's request to examine academic and athletic supplements paid for additional tasks performed beyond the scope of regular teacher contracts. Committee representatives were Crystal Coffman, Marjorie Hevener, Allison Hicklin, Joey Crawford, Sarah Rowe, Jeanie Rooklin, Will Fields, Paul Lancaster and Sue Hirsh. The committee met three times.

**Recommendations**

1. Establish an after-school Technology Program at VES (a program exists at MES)
2. Rename the six BCHS Department Head Supplements: School Leadership Team Supplements
3. Create four School Leadership Team Supplements for VES
4. Create three School Leadership Team Supplements for MES
5. Reduce the number of tiers for Athletic Supplements from eight to seven, shifting some positions to a higher tier
6. Create a National Board Certification Supplement (\$2,500; no one is currently eligible)
7. Increase professional hourly-rate pay to \$25 per hour (increase from \$20 per hour)
8. Increase athletic director length of contract to 11 month (increase from 10.5 month)
9. Move supplemental pay to a scale tied to the teacher pay scale, recognizing up to 10 steps of successful experience. Tied to a percentage of the teacher salary scale, supplemental pay would auto-adjust over time.

**Teacher Scale Reference**

STEP	Scale	2%	2.5%	3.5%	4%	4.5%	5%	6%	7%	9%	10%	13%
1	35,380	\$708	\$885	\$1,238	\$1,415	\$1,592	\$1,769	\$2,123	\$2,477	\$3,184	\$3,538	\$4,599
2	36,000	\$720	\$900	\$1,260	\$1,440	\$1,620	\$1,800	\$2,160	\$2,520	\$3,240	\$3,600	\$4,680
3	36,664	\$733	\$917	\$1,283	\$1,467	\$1,650	\$1,833	\$2,200	\$2,566	\$3,300	\$3,666	\$4,766
4	37,327	\$747	\$933	\$1,306	\$1,493	\$1,680	\$1,866	\$2,240	\$2,613	\$3,359	\$3,733	\$4,853
5	37,990	\$760	\$950	\$1,330	\$1,520	\$1,710	\$1,900	\$2,279	\$2,659	\$3,419	\$3,799	\$4,939
6	38,654	\$773	\$966	\$1,353	\$1,546	\$1,739	\$1,933	\$2,319	\$2,706	\$3,479	\$3,865	\$5,025
7	39,317	\$786	\$983	\$1,376	\$1,573	\$1,769	\$1,966	\$2,359	\$2,752	\$3,539	\$3,932	\$5,111
8	39,981	\$800	\$1,000	\$1,399	\$1,599	\$1,799	\$1,999	\$2,399	\$2,799	\$3,598	\$3,998	\$5,197
9	40,644	\$813	\$1,016	\$1,423	\$1,626	\$1,829	\$2,032	\$2,439	\$2,845	\$3,658	\$4,064	\$5,284
10	41,307	\$826	\$1,033	\$1,446	\$1,652	\$1,859	\$2,065	\$2,478	\$2,892	\$3,718	\$4,131	\$5,370

**Supplemental Positions**

- 13% Head Football
- 10% Athletic Director, CTE Coordinator
- 9% Head Basketball, Asst. Head Football, Band Director
- 7% TEES
- 6% Yearbook Sponsor
- 5% Head Baseball, Head Softball, Head Soccer (2), Head Volleyball, Head Teacher (2), Title I Coordinator
- 4.5% Head Track, Head Golf, Head Cross Country, Head Tennis
- 4.0% Asst. Football (4)
- 3.5% Asst. Baseball (2), Asst. Softball (2), Asst. Soccer, Asst. Volleyball, Asst. Basketball (2), Gifted Coordinator (3)
- 2.5% Asst. Track, Asst. Tennis, Asst. Golf, Academic Bowl, Chatelaines, Weightlifting, Cheerleading, Computer Club
- 2% SCA (3), Teacher Mentor (2?), School Leadership Team (13), Remediation (?)

**Cost**

Coaching - \$7,650      Misc. Supplements - \$11,250      Per Hour (Tutoring, Driver Ed.) - \$3,700

Board members considered the recommendation and no action was taken to include the supplementary pay at this time. The Board plans to address supplements and secretarial scales at the March 18<sup>th</sup> budget work session.

**13-14: 235 (Con't.)  
FY2014-2015  
BUDGET DISCUSSIO**

Informational items for Board members included: 2014 VSBA Valley Region Spring Network Forum on April 23, 2014 at McSwain Elementary School, Staunton, VA and a VSBA Hot Topic conference scheduled in Norfolk, VA on April 28, 2014.

**13-14: 236  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

There were none to be heard.

**13-14: 237  
PUBLIC COMMENTS**

**Mr. Saul Pasco**

- Thanked everyone for attending the meeting, especially due to the weather conditions.
- Destination Imagination is an awesome and impressive program for students.

**3-14: 238  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Grimm**

- Thanked everyone for coming to the meeting.
- Thanked all the presenters, Mrs. Hirsh, Mr. Rider, Mr. Lancaster and principals.
- Proud of our schools and the accomplishments of students, including Mr. Pasco.

**Dr. Miller**

- Congratulated students on their awards and recognitions.
- Sent appreciation to individuals who take the time to prepare information for presentations at meetings.
- Thanked everyone for attending the meeting.
- Encouraged public comments and input on the school budget.

**Mrs. Lowry**

- Mr. Manion is recovering at home and Mrs. Gwin is ill.
- Welcomed Mr. Pasco back to the Board meetings.
- Asked everyone to be patient with the Board as there is a lot to digest in the budget process, questions to be answered, and tweaking that still needs to be done.
- Nice to hear about great things happening in our schools and community.
- Would like to see a robotic demonstration. Mr. Ozols generated great interest in this technology.

**The Board adjourned the meeting at 8:26 p.m.**

**13-14: 239  
ADJOURNMENT**

**The Bath County School Board met in a Called Meeting/Budget Work Session on Tuesday, March 18, 2014 at 5:30 P.M. at School Administration Building.**

**PRESENT:**                    **Mrs. Catherine D. Lowry, Board Chair**  
                                      **Dr. Ellen R. Miller, Board Vice-Chair**  
                                      **Mrs. Rhonda R. Grimm, Board Chair**  
                                      **Mrs. Amy R. Gwin, Board Member**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**  
**Sharon P. Fry, School Board Deputy Clerk**

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 5:33 p.m. with all members present except Mr. Manion. **13-14: 240**  
**CALL TO ORDER**

**On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) approved the agenda as presented. 13-14: 241**  
**APPROVE OR**  
**AMEND AGENDA**

There were none to be heard. **13-14: 242**  
**PUBLIC COMMENTS**

Mrs. Hirsh, Mr. Rider, and Mr. Lancaster provided an update on FY 2014-15 budget development. **13-14: 243**  
**BUDGET DISCUSSION**  
**APPROVAL OF**  
**FY2014-15 BUDGET**

**Expenditures:**

- Added 1.0 FTE Special Education Teacher-\$60,762 including fixed charges.
- Increased expenditures across all categories – approximately \$155,000.
  - \$10,000 for food service, with \$6,000 for increased food costs
  - \$12,000 for speech therapy services
  - A reduction in equipment for VES and an increase at BCHS
  - Tablet computers for students (reimbursable)
  - All instructional budget requests from principals and administrators are included. No cuts to requests have been made.
- Decreased expenditures in the Transportation (\$12,000) and Maintenance (\$4,000) departments.
- Included a 2% COLA salary adjustment for all regionally comparative positions-\$38,898 including fixed charges.
- Included an estimated 15% cost increase for health insurance - \$129,724.
- Included an increase in VRS (rates, group life insurance, retiree health care) costs - \$175,702.
- Included Year 2 costs of a 3-Year Plan to adjust salary scales to become regionally competitive in all employment categories. Teachers - \$238,884, and other staff - \$32,516 including fixed charges.
- Governor’s change in VRS rates for employment classifications.

Revenue:

- Governor’s Biennial Budgeted Revenues.
- Includes conservative state and federal revenue projections.
- The budget is based on 575 students, 25 less than the current year.
- The FY2014-15 budget draft #3 totaled \$11,130,822, reflecting a 6.67% increase.

**13-14: 243 (Con’t.)  
BUDGET DISCUSSION  
APPROVAL OF  
FY2014-15 BUDGET**

At a recent staff meeting, principals recommended an additional \$8,000 for the purchase of student instructional textbooks. Mrs. Hirsh said this amount is not included in the budget draft #3.

With the addition of \$8,000 for textbooks, the amended FY2014-15 budget draft #3 amount is **\$11,138,822**, reflecting an **increase of \$703,833 (6.74%) over the current year budget.**

Board members discussed the academic/athletic supplement information proposal received at the March 4, 2014 meeting. Job descriptions for secretaries were furnished to Board members as previously requested.

All Board members expressed appreciation to the Board of Supervisors for their support and questioned whether additional funds for supplements and a secretarial scale revision should be added to the budget. After discussion, Board members decided not to add any additional costs to the budget document at this time.

**On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (4-0 vote) adopted the FY2014-15 budget document as amended with the addition of \$8,000 to the textbook line for a total budget of \$11,138,822.**

Mr. Lancaster provided an update on school make-up days. To be sure Department of Education requirements are met, Mr. Lancaster recommended the following options:

**13-14: 244  
2013-14 DIVISION  
CALENDAR UPDATE**

**Proposed Changes – Immediate**

- April 17 Move from Early Release/Inservice to Full Student Day
- May 26 Move from Student/Staff Holiday to Full Student Day
- June 13 Move from Early Release/Workday to Full Student Day

**Proposed Change – Contingency**

If we experience additional school closures/delays, the administration requests permission to extend the school day from four to ten minutes for the remainder of the school year to achieve the necessary number of school/course hours. Start time for school would not change; extra minutes would be added to the end of the school day.

**On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) approved the immediate proposed changes to the school calendar and authorized administration to implement the contingency proposal if needed.**

Mrs. Hirsh and Mrs. Rowe recommended BCHS Graduation be scheduled on Saturday, June 14, 2014 at 11:00 a.m.

**13-14: 244 (Con't.)  
2013-14 DIVISION  
CALENDAR UPDATE**

**On motion by Mrs. Grimm and seconded by Dr. Miller, the Board (4-0 vote) approved BCHS graduation date of Saturday, June 14, 2014 at 11:00 a.m.**

The next School Board Meeting is scheduled on Tuesday, April 1, 2014 at BCHS. The closed meeting begins at 5:30 PM and the regular meeting starts at 7:00 PM.

**13-14: 245  
NEXT  
SCHEDULED MEETING**

There were none to be heard.

**13-14: 246  
PUBLIC COMMENTS**

**On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 6:46 p.m. to consider an employee resignation and a parent concern.**

**13-14: 247  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

**On motion by Mrs. Grimm at 7:05 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

**13-14: 248  
CERTIFICATION OF  
CLOSED MEETING**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (3-0-1 vote, Miller abstained) approved the **resignation request of Alex Miller**, BCHS Spanish teacher (*effective at the end of the school year*).

**13-14: 249  
ACTION FOLLOWING  
CLOSED MEETING**

**On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 7:35 p.m. to discuss a parent concern.**

**13-14: 250  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

**On motion by Mrs. Gwin and seconded by Mrs. Grimm at 9:36 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

**13-14: 251  
CERTIFICATION OF  
CLOSED MEETING**

**The was no action after the closed meeting.**

**13-14: 252  
ACTION FOLLOWING  
CLOSED MEETING**

**The Board adjourned the meeting at 9:37 p.m.**

**13-14: 253  
ADJOURNMENT**